# INSTRUCTIONS

Before starting online application, please read Vacancy Notice dated 26th May 2023 issued by A & N Administration carefully and completely and make a list of choice of posts you would like to apply after evaluating the qualifications you possess.

**This Online application has 6 different steps as below:**

1. Personal Details (Basic and demographic details of Candidate)
2. Upload Photo and Signature (Photo:20-50kb, Sign:10-20kb, JPG format)
3. Education Qualification and other Details (Age Relaxation, In Govt. Service, Exam Centre etc. )
4. Post Details (Select posts among 33 posts in order)
5. Post Priority (Change priority of posts selected, if required)
6. Final Submission (Warning:: After submission, it cannot be modified further )

You are required to fill all mandatory fields in all the 6 sections.

Once the Personal Details (Step 1) part is filled, the system will provide an Application Number. **The same is to be noted for future correspondences** and authentication with the portal. An SMS message with Application Number will also be sent to candidates by system.

The candidates can submit online application in one go **(or)** Submit application partially and resume later with Application Number and Date of Birth of candidates.

Applications submitted using **Final Submission only will be considered** as complete application.

All other partially completed applications will be rejected by the system.

The candidates may print or download Digital application generated after successful submission of complete application (Step 6).

Wish you All the Best!!